



# Brandywine Valley Christian Preschool & Kindergarten

7 Mt. Lebanon Road Wilmington, DE 19803

302-478-5359

*"May your roots go down deep into the soil of God's marvelous love." – Ephesians 3:17*

## 2018/2019 School Year Registration Information

### Application Fee

A \$75 non-refundable fee must accompany each year's enrollment form. This guarantees your child's class placement.

### Supply Fee

Students pay a supply fee of \$25 annually, which is due by September 15, 2018. This fee covers all general supplies (paper goods, etc) as well as art & academic supplies. This fee is in lieu of our former supply list (requesting paper towels, wipes, cups, etc).

### Payments

Tuition is divided into 9 equal payments. Tuition may be turned in to the office, placed in the hallway lockbox or provided in student folders. Payments can be made in cash, check or money order. Payments are due prior to the 10th of each month, a \$15 late fee will be assessed if paid after this date. *Financial aid may be available.*

### Delinquent Payments & Returned Checks

Should payments become one (1) month delinquent, Brandywine Valley Christian Preschool reserves the right to dismiss the student unless the parent/guardian takes the initiative to make definite arrangements for payment. Returned checks will be assessed a \$30.00 fee and any fees imposed by our bank.

### Discounts

A 3% discount is given if the full school year's tuition is paid-in-full by September 1, 2018. Additionally, a 10% sibling discount will be extended to the child with the lesser tuition amount. The siblings must be enrolled concurrently.

### Withdraw

If you need to withdraw your child from our program, please provide written 30-day notice. Once a tuition payment has been made, it is non-refundable even if your child stops attending.

### Financial Assistance

A limited amount of assistance is available through scholarships. Please contact the Director for additional information.

### Extended Care

Before Care (8:00-9:00) is available all days in which school is in session. The daily fee is \$6.

Stay-n-Play (12:00-1:15) is available most days in which school is in session (please see the calendar for any exceptions). Advanced registration is not necessary. The daily fee is \$6.

Lunch Bunch (12:00-12:30) is available for students participating in extra-curricular activities (soccer, gymnastics, etc.). The daily fee is \$3 (this is separate from any activity fees and payable to BVCP directly).

*All extended care fees will be invoiced at the beginning of the month following the stay. All students participating in stay-n-play or lunch bunch are to send a nut-free lunch).*

## TUITION

Tuition rates are based upon a yearly charge, divided into 9-monthly installments. Refunds are not made for absences, inclement weather closings, holidays, etc.

Please note that your child must be age appropriate according to the State of Delaware Policy. This means that your child must be age X by August 31st to be in that classroom. (I.E. your child must be 3 prior to 8/31/18 to be enrolled in the 3-year old class.)

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## PRESCHOOL:

Pre-school day is from 9:00am to 12:00pm

*(2-year olds will be dismissed at 11:00am for the first 2 weeks of school).*

### 2-year old program:

2-day (Tuesday and Thursday)

3-day (Monday, Wednesday & Friday)

5-day (Monday through Friday)

### Pre-Kindergarten program:

3-day (Monday, Wednesday & Friday)

5-day (Monday through Friday)

### 3-year old program:

3-day (Monday, Wednesday & Friday)

5-day (Monday through Friday)

2-day rate: \$225/month

3-day rate: \$300/month

5-day rate: \$365/month

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## KINDERGARTEN:

Our kindergarten program offers a 1:7 student-to-teacher ratio. We provide a hands-on approach to learning, using small and large groups, as well as independent activities to develop an understanding and knowledge of the concepts we explore. Students are immersed in writing, reading, science, social studies in order to develop a life-long love for learning and school. We strive to create a safe, comfortable, and inviting school environment where children interact kindly with one another and seek to grow in their learning. Small class size promotes individual curriculum based on academic and social needs.

Kindergarten day is Monday through Friday from 9:00am-1:15pm  
\$410/month



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heatherbvcp@gmail.com

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## 2018/2019 Enrollment Form

### GENERAL INFORMATION

Child's Name \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ (please circle)  
Date of Birth \_\_\_\_\_ Child's age on August 31, 2018 \_\_\_\_\_  
Dad's Name \_\_\_\_\_ e-mail \_\_\_\_\_  
Dad's Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_  
Preferred Method of Contact: Phone Call \_\_\_\_\_ Text Message \_\_\_\_\_ e-mail \_\_\_\_\_ (please circle)  
Mom's Name \_\_\_\_\_ e-mail \_\_\_\_\_  
Mom's Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_  
Preferred Method of Contact: Phone Call \_\_\_\_\_ Text Message \_\_\_\_\_ e-mail \_\_\_\_\_ (please circle)  
Address \_\_\_\_\_ Apt # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Church Affiliation \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

### ALLERGIES

Yes \_\_\_\_\_ or \_\_\_\_\_ No \_\_\_\_\_ (please circle)

Please list any allergies (including food) and reactions: \_\_\_\_\_  
\_\_\_\_\_

**Please select the program you would like your child to attend (please note your child must have reached the appropriate age for the class prior to 8/31/17). Preschool classes run from 9:00 - 12:00 with extended care offered from 8 - 1:15. PLEASE CIRCLE**

**2-year old:** 5-day: \$365/month OR 3-day: \$300/month OR 2-day: \$225/month

*(please note, the first two weeks of school the 2-year old class will end at 11:00am)*

**3-year old:** 5-day: \$365/month OR 3-day: \$300/month

**Pre-K:** 5-day: \$365/month OR 3-day: \$300/month

\_\_\_\_\_ I would like my child's name put in the Pre-K enrichment lottery held on M/W/F from 12 - 1:15 to enhance the student's regular day (\$60/month will be added to your child's tuition rate).

If necessary, names will be put into a lottery and drawn. Students will need to pack a nut-free lunch M/W/F.

**Kindergarten:** 5-day: \$410/month

*(please note, our Kindergarten class runs from 9:00-1:15 Monday through Friday. Students will need to pack a nut-free lunch.)*

I understand and will abide by the stated school policies and submit \$75 application fee (please submit one enrollment form with application fee per child). *Applications without the fee attached will be returned.*

Payments can be made out to Brandywine Valley Christian Preschool or BVCP.

Applications can be submitted directly to the preschool or mailed with the application fee (to the above address).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_